

CUMULATIVE TIMESHEET RECORD

FALL 2021 - SPRING 2022

September 7th to April 22nd

Student Name: _____

Number of funded hours per approval email: _____

Each position will be reimbursed up to the total number of hours indicated under "Hours Approved" on your approval email.
Any hours paid out in wages beyond this amount or worked outside the above dates will be paid to the student but NOT reimbursed.

Fall Timesheet Deadline	Hours	Running Total		Spring Timesheet Deadline	Hours	Running Total
September 9th				January 27th		
September 16th				February 3rd		
September 23rd				February 10th		
September 30th				February 17th		
October 7th				*Wednesday, February 23		
*Wednesday, October 13th				March 3rd		
October 21st				March 10th		
October 28th				March 17th		
November 4th				*Tuesday March 22nd		
*Wednesday, November 10th				*Tuesday March 29th		
November 18th				*Tuesday April 5		
November 25th				*Wednesday April 13th		
*Tuesday, November 30th				*Wednesday April 20th		
**Tuesday, December 7th				FINAL TIMESHEET DEADLINE:		
January 6th				April 28th		
January 13th				Wages reimbursed after Fall semester, before year-end and		
January 20th				after Spring semester		

*Early timesheet deadline due to upcoming stat holiday. Timesheet deadlines are subject to change by the Payroll office.

**Covers hours worked from December 4th to December 31st.